

**CALL TO ORDER** 9:03 A.M. THURSDAY, JANUARY 15, 2016

**ROLL CALL:**

Bob Frost	Bill Sauble
David Kincaid	Jerrold Harral
Kevin Elfering	Bebo Lee
Loren Horton	Donald Martinez

**NOT PRESENT:** Effie Walker

**NMLB STAFF PRESENT:**

Ray E. Baca, Deputy Director	William Bunce, Executive Director
Shannon Murdock, General Counsel	Ron Hofius, IT
Andrew Silva, CFO	Priscilla Peña-Johnson, HR Manager/Administrator

**NO VISITORS**

**APPROVAL OF AGENDA:**

No changes to the agenda. Mr. Horton moves to approve the agenda. Mr. Elfering seconds the motion to approve the agenda. All in favor. Motion passes.

**APPROVAL OF MINUTES:**

Minutes from the December 3, 2015 board meeting presented. Mr. Elfering moves to approve the minutes as presented. Mr. Lee seconds the motion. All in favor. Motion passes.

**ELECTION OF OFFICERS:**

Chairman Sauble calls for the election of a new Chairman, Vice-Chair, and Secretary. Mr. Kincaid motions to keep the current officers. Mr. Horton seconds the motion.

Roll Call vote:

Bob Frost - Y	Jerrold Harral - Y
David Kincaid	Bebo Lee - Y
Kevin Elfering - Y	Donald Martinez - Y
Loren Horton Y	Bill Sauble - Y

All in favor. Current Chairman, Vice-Chairman and Secretary are re-elected.

**FINANCIAL UPDATE:**

Mr. Andrew Silva, CFO, presented the budget information. FY17 budget is a flat budget. However, the LFC recommendation includes a \$150k decrease for expenditures and a \$450k decrease in General funds. There are no further meetings scheduled with the committee. Vacancy rate was revisited at this

hearing. However, with the current recommendations, 100% staffing would not be possible with budget recommendations.

**NMLB RECORDS RETENTION POLICY:**

Ms. Shannon Murdock, General Counsel, presented a draft Records Retention policy to the board. The draft includes email and administrative code language. Because the retention policies were repealed, the draft mirrors the administrative code. Ms. Murdock will have a draft for review next meeting.

**PROPOSED AGREEMENT WITH STATE OF ARIZONA/DEPT OF AG/NMLB:**

Mr. William Bunce presented a very draft agreement that was initially presented by Arizona. The draft will go back and forth. Will be presented to the Livestock Board prior to any finalization.

**LAW ENFORCEMENT COMMITTEE:**

Chairman Sauble stated that the mission of the Law Enforcement Committee is to define the need for law enforcement inspectors and brand inspectors. The committee will make recommendations on:

- Policy regarding discretion on the use of bullet proof vests.
- Recommendation on the need to adjust current district lines.
- Recommend and review training for law enforcement officers on animal abuse.

Mr. Elfering would like the committee to review enforcement issues and consistency. Mr. Horton would like to review Law Enforcement policies. Mr. Kincaid wants abuse cases and how they are handled to be reviewed.

Chairman Sauble proposes the following people to serve on the NMLB Law Enforcement Committee:

Ray Baca	Pat Boone
Shawn Davis	Tommy Ortiz
April Riggs	Bill Humphries
Kevin Elfering	Carr Vincent
Donald Martinez	Cornelio Salazar
Loren Horton to Chair Committee	Ralph Jaramillo
Preston Stone	

Mr. Lee motions to appoint the above named individuals to the NMLB Law Enforcement Committee. Mr. Kindcaid seconds the motion. All in favor. Motion passes.

**DISCUSSION OF NEED FOR THE FORMATION OF ANIMAL HEALTH COMMITTEE AND LEGISLATIVE/POLICY COMMITTEE:**

The NMLB discussed the need for an Animal Health Committee. The Trich Committee and the Law Enforcement Committee will review rules and regulations as well. The next agenda will include an item for action on an Animal Health Committee.

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**PUBLIC COMMENT:**

No public comment.

**CLOSED EXECUTIVE SESSION:**

Chairman Sauble moves to go into closed executive session pursuant to NMSA 1978 10-15-1(H) (2) for discussion of the Executive Director's Performance Evaluation. Mr. Lee seconds the motion.

Roll Call vote:

Bob Frost - Y

Jerrod Harral - Y

David Kincaid - Y

Bebo Lee - Y

Kevin Elfering - Y

Donald Martinez - Y

Loren Horton Y

Bill Sauble - Y

The NM Livestock Board goes into closed executive session after a five minute break at approximately 10:36 a.m.

**RETURN FROM EXECUTIVE SESSION:**

Chairman Sauble moves to return to open session noting that nothing was discussed in Executive Session except what was listed on the motion to close and no action was taken. Mr. Horton seconds the motion.

Roll call vote:

Bob Frost - Y

Jerrod Harral - Y

David Kincaid

Bebo Lee - Y

Kevin Elfering - Y

Donald Martinez - Y

Loren Horton Y

Bill Sauble - Y

NM Livestock Board goes back into open session at approximately 1:30 p.m.

**OTHER:**

Mr. Donald Martinez reminded the board that the issue of Districts 26, 9 and 24 must be discussed. This issue is on the list of issues to be addressed by the Law Enforcement Committee, which Mr. Martinez is a part of. Mr. Horton asked that a sizable district map be brought to the committee meeting.

Mr. Bunce presented a letter from the NM Farm and Livestock Bureau regarding Border Fencing.

**ADJOURNMENT:**

Mr. Horton moves to adjourn. Mr. Frost seconds the motion. All in favor. Motion carries. Meeting adjourned at approximately 1:35 pm.

APPROVAL:

Bill Sauble 6/1/16